

Neo-Health Group ([www.neohealth.com.hk](http://www.neohealth.com.hk)) is a Hong Kong's leading holistic medical centre established in 2007. We have expanded in recent years to include executive health screening and other specialist testing services. Since 2014 we have been working directly with corporate clients to deliver wellness programs and provide holistic care to our patients.

To cope with our rapid business expansion, we are looking for passionate candidate to join our team.

## **Marketing Assistant/ Executive**

### Job Responsibilities:

- Formulate and develop business and marketing strategies with the company's objectives
- Collaborate with operations and other internal and external functions, on development of different marketing projects
- Handle enquiries from customers and maintain good relations with existing and new customers
- Advertising and leaflet development
- Update and manage company website and Facebook.

### Requirements:

- Bachelor Degree or above in Marketing related subjects
- 1-2 years of relevant experience
- Basic knowledge in AI and Photoshop is a PLUS
- Self-motivated and multi-tasking
- Good command of spoken and written English and Chinese
- Immediate availability is preferred

For application, please send your resume and expected salary to us. All information received will be kept in strict confidential and only for recruitment purpose.